

Approved 05/28/2015

I. CALL TO ORDER at 6:30 pm in the basement meeting room. Present were Selectmen Gene Cordes, Leon Holmes Sr and Neal Janvrin; and Town Administrator Heidi Carlson. All rose for the Pledge of Allegiance.

II. ANNOUNCEMENTS

This meeting is live broadcast on FCTV channel 22 and will be rebroadcast during the week.

Memorial Day Parade and Ceremony will be held on Sunday May 24, 2015. Parade kicks off from the Town Hall at 9:00 am to be followed by the Services at Village Cemetery.

Bulky Day will be held on Saturday May 30, 2015 from 8:00 am to 12 noon at the Highway Site, 113 Danville Road.

Holmes Sr mentioned that he had attended the DARE graduation program at Ellis School last Friday night and commended Officer Huard who is the DARE instructor and Officers Emery and Boissonneault who attended and partook in the ceremony. He said it was a great program and thanked the Fremont Police Department for the great job they do with it.

III. LIAISON REPORTS

05/20/2015 Planning Board – Holmes Sr updated members on the Planning Board's discussion about gated driveways and a local permitting process. The road study is due to get underway in July.

He also mentioned Al Witham met with the Board and detailed a plan where he would like to put a stick-built building up with between four and ten one unit one bedroom apartments. There was discussion about the 400 foot buffer and natural barrier that was supposed to be planted. Changes to that original site plan need to be approved via an amended site plan, at which time all of the earlier conditions would also be reviewed. The Planning Board is seeking advice on this. Selectmen indicated that an application should be made that is then acted upon, or counsel sought for.

IV. APPROVAL OF MINUTES

A final draft of the 14 May 2015 minutes will be reviewed next week.

V. SCHEDULED AGENDA ITEMS

6:45 pm Public Input - none

7:00 pm Department Heads – See below

VI. OLD BUSINESS

1. Board members reviewed the Memorial Day Program and schedule to include which Selectmen were doing what readings. The setup will be done early on Sunday morning. A huge thank you to the Fremont Garden Club who worked at all of the Town Buildings on Thursday and Friday getting everything refreshed and flowers planted. Thank you Garden Club!!

2. Selectmen reviewed a renewal GIS Internet Services Maintenance Agreement with CAI Technologies of Littleton NH for July 1, 2015 to June 30, 2016 for hosting of Fremont tax map data on line. Holmes Sr

moved to approve the contract with CAI Technologies. Janvrin seconded and the vote was approved 3-0. The \$1,800 cost is included in the Town's budget annually.

3. Fremont Scouts are at the Village Cemetery tonight doing clean-up for Memorial Day. Thank you Scouts and leaders for all your hard work!

4. Selectmen had reviewed the most recent draft of the FCTV Manual. Janvrin said he had read through it completely and felt that it was appropriate for the Town. He then moved to approve the FCT Manual as most recently circulated. Holmes Sr seconded and the vote was approved 3-0. This manual can be updated or edited at any time in the future.

5. New mower was purchased in follow-up to vote last week. The original mower was not available so we got an upgrade with a bagger for slightly more than the original quote. John Deere mower has been repaired and returned, and the Complex mower has gone to be repaired.

6. Chairman Cordes signed the application form for a new Town Credit Card as discussed and approved a few months ago. This is in accord with the Town's Credit Card Policy with strict guidelines for use.

7. Carlson reviewed with the Board quotes received in 2013 for interior painting at the Fremont Public Library. At that time, the Town had accepted the low quote from J R Painters of \$5,200. Carlson outlined that there is also a small amount of carpentry work which is new to the scope of work, based on the water damage from the 2014 winter season. The Board asked Carlson to talk to the Library Trustees and get the quote/contract refreshed to include this new work, from the lowest bidder. The Board felt they would like to honor the prior quote and wanted to revisit any added cost for the carpentry repairs (some moulding and sheetrock repair). Carlson indicated that the contractor has been in contact regularly with the Librarian, who was indicating they did want to move ahead with the work as soon as possible. Selectmen asked Carlson to revisit any money that may have been encumbered for this purpose and determine the amount of insurance funding available as well.

8. Selectmen discussed the fire truck contract which has come back with a 30 day extension on the timeframe given the Town's request for liquidated damages in a daily fee if the truck is not finished on time. The board further reviewed the payment options and the form and content of the Performance Bond presented by Bulldog/KME. Selectmen felt comfortable with the format of the bond and bonding company, who is reputable. The Board felt that a savings of \$10,000 to \$15,000 would be very good for taxpayers and wanted to consider this. They would cap the contract at that price and did not anticipate the savings being used to make any additional changes in the truck specifications.

VII. NEW BUSINESS

1. Selectmen reviewed the payroll \$21,176.04 and accounts payable manifest \$27,684.11 dated 22 May 2015. Janvrin moved and Holmes Sr seconded approval of the payroll manifest of \$21,176.04. The vote was unanimously approved 3-0. Janvrin then moved to approve the accounts payable manifest of \$27,684.11. Holmes Sr seconded and the vote was unanimously approved 3-0.

2. Selectmen reviewed the first issue 2015 property tax warrant. Motion was made by Holmes Sr to approve and sign the Warrant in the amount of \$5,433,270.00. Janvrin seconded and the vote was unanimously approved 3-0. The goal is to have the bills in the mail by Friday.

3. Selectmen reviewed the folder of incoming correspondence.

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4. Selectmen reviewed a first draft of the June Newsletter. Additional updates will be made and a final review done next week.

5. Carlson advised the Board that the Cable Coordinator had requested a phone be installed in the studio in the basement. The Town's phone vendor had been contacted and there was an additional voicemail port in the system. The phone was installed last week and Selectmen reviewed Cable Revolving Fund Manifest # 2015-008 Cable RF in the amount of \$390.95 for Williams Communications Invoice # 38755 for the new phone and installation in the studio room in the basement of the Town Hall. Motion was made by Janvrin to approve the manifest. Holmes Sr seconded and the vote was unanimously approved 3-0. Carlson indicated that the number to reach the Cable studio is 895 3200 x 20.

6. Janvrin moved to authorize a Town Administrator vacation request for July 2015. Holmes Sr seconded and the vote was unanimously approved 3-0.

Fire Chief Richard Butler came in to the meeting at approximately 7:30 pm. Once the new business section was finished, the Board addressed Chief Butler, who came in to review the fire truck contract and he indicated he had been at Village Cemetery putting up the fire flags and asked for Holmes Sr to assist in making a list of the location of the fire fighter's graves. Holmes suggested contacting Retired Chief Heselton to put that list together.

Relative to the fire truck, Cordes explained the Board's earlier discussion and said that the Board is considering the pre-payment options to save the taxpayers money on the price of the truck. Butler asked if this would be available in case there were any overages in cost, and the Board said no, that it would be a savings off the total payment for the truck to save tax dollars.

There was discussion about the Company picking up the cost of the two members of the Department going to Pennsylvania to see the truck and make final decisions.

Relative to Memorial Day, Butler offered and the Board agreed, that it would be great to have he and his son set up their pop-up canopy for Veteran's on Sunday morning at the graveside service. It will be placed up front with chairs for Veterans.

Fire Chief Butler left the meeting at 7:45 pm.

VIII. NON-PUBLIC SESSION NH RSA 91-A:3 II

At 7:46 pm a motion was made by Janvrin to enter non-public session pursuant to RSA 91-A:3 II (c) to discuss a personnel matter. Holmes Sr seconded and the roll call vote was unanimously approved 3-0; Cordes – aye; Holmes Sr – aye; Janvrin – aye.

The Board was in recess from 8:15 to 8:20 pm.

At 8:25 pm motion was made by Janvrin to return to public session. Holmes Sr seconded and the roll call vote was unanimously approved 3-0; Cordes – aye; Holmes Sr – aye; Janvrin – aye.

The Board reviewed and signed a letter to the Trustees of Trust Funds requesting release of \$175,000 from the Fire Truck Capital Reserve Fund in light of the truck contract being near to execution, and a down payment being needed as soon as possible.

Selectman Holmes Sr said he would contact Chief Butler relative to meeting with him next week at the Board's meeting.

The next regular Board meeting will be a work session, to be held on Thursday May 28, 2015 at 6:30 pm.

IX. ADJOURNMENT – by 9:00 pm

With no further business to legally come before the Board, motion was made by Holmes Sr to adjourn the meeting at 8:40 pm. The vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator